



**Request for Quotation (RFQ)**  
**World Bank (WB)**

Date: May 8, 2025  
 Solicitation No.: RFQ-WB-041  
 PRAS No.: PRAS-03-051

Sir/Madam:

The Government of the Republic of the Philippines has received a loan/grant from the World Bank towards the cost of the Philippine Fisheries and Coastal Resiliency (FishCoRe) project, and it intends to apply part of the proceeds of this loan to payment for the cost of the **Procurement of Office Supplies**

The National Fisheries Research and Development Institute - FishCoRe project, invites quotations for the goods described in Annex A. Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods described in Annex A. Also, furnish us with descriptive brochures, catalogues, and literatures.

Award shall be made on: [✓] item [ ] per lot [ ] per package. Award shall be made to the lowest evaluated quotation that complies with the minimum technical specifications and other terms and conditions stated herein.

Please accomplish and submit this form together with Annex A to the Office of the NFRDI-BAC at the Upper Ground Floor, Fisheries Building Complex, BPI Compound, Brgy. Vasra, Visayas Avenue, Quezon City or email at [nfrdi.fishcoreproc@gmail.com](mailto:nfrdi.fishcoreproc@gmail.com) **on or before May 19, 2025 at 5:00PM.**

For clarifications, you may contact NFRDI-BAC at [nfrdi.fishcoreproc@gmail.com](mailto:nfrdi.fishcoreproc@gmail.com).

Very truly yours,

**PHILGEPS POSTED**

Date: March 25, 2025

  
**DR. JOSEPH CHRISTOPHER C. RAYOS**  
 Chairperson, Bids and Awards Committee

**Terms and Conditions:**

- Specifications here in provided are the minimum requirements of the NFRDI-FishCoRe. Hence a bidder must not offer lower specifications than required.
- Bidders/Suppliers may submit alternate offer provided that the NFRDI-BAC official canvass form shall be filled out with the offered brand/model (if applicable), unit price, and total price, signed properly, and attached together with the Bidder's/Supplier's own canvass form.
- For those who will submit in a sealed envelope, must put the following details on the face of the envelope:  
**TO: NFRDI-Bids and Awards Committee**  
 Upper Ground Floor, Fisheries Building Complex, BPI Compound, Brgy. Vasra, Visayas Avenue, Quezon City  
 \* Project Name  
 \* Your Company Name  
 \* Company Address & Contact no.  
 \* Request for Quotation No.  
 \* Date & Time of Deadline
- Quotation validity shall not be less than: **Thirty (30) days**
- Terms of Delivery: **7 or 15 days upon receipt of Purchase Order**
- Place of Delivery: **Quezon City**
- Terms of Payment: **within Thirty (30) days upon completion of delivery and submission of supporting**
- Liquidated Damages/Penalty: **(1/10) of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between unit cost and total cost, unit cost shall prevail
- 10. Mandatory Requirements for above Ph50,000.00 Estimated Project Cost (EPC):**
  - Business/Mayor's Permit
  - BIR Certificate of Registration
  - Tax Clearance Certificate
  - PhilGEPS Certificate of Registration/Printable PhilGEPS Membership Account with PhilGEPS Registration No.
  - Notarized Affidavit of Undertaking (Download here: <https://bit.ly/NAoU2>)

Failure to attach mandatory requirements shall result to automatic disqualification of proposal

Note:

The following documentary requirements shall be required prior to payment:  
 Income Tax Return (ITR) or Certificate of No. Tax Liability in lieu of the ITR

PhilGEPS Posted  
 Canvasser

Registered Name of Company: \_\_\_\_\_  
 Tax Identification No.: \_\_\_\_\_  
 Company Address: \_\_\_\_\_  
 Contact No.: \_\_\_\_\_  
 Name of Authorized Representative: \_\_\_\_\_



**ANNEX A**

Item /Lot /Package	Qty	Unit	Purchaser's Specifications	Unit Cost	Total Cost	Bidder's Specifications <i>(Specify the brand and model, and indicate in each row of the specifications whether "comply" or "not comply" including the value / number of the specifications of the offered product)</i>	Unit Cost	Total Cost
			<b>Office supplies for FISHCRRM 1.1 Trainings</b>					
<b>1</b>	600	pc	1. ID lanyard - blue nylon strap with hook	30.00	18,000.00			
<b>2</b>	1	pc	2. Laminating Machine - autosenes - maximum film size: A3 - maximum film thickness: 175micron per side (350 micron in total) - number of rollers: 4 - warm-up time: approximately 1 minute	11,000.00	11,000.00			
<b>3</b>	25	pc	3. Laminating Pouches - A4 size - glossy	300.00	7,500.00			
<b>4</b>	5	ream	4. A4 Bond Paper - A4 size - at least 80 gsm - 500 sheets per ream	350.00	1,750.00			
<b>5</b>	3	ream	5. A4 Parchment Paper - A4 size - at least 80 gsm - 250 pcs/ream	650.00	1,950.00			
<b>6</b>	1	pc	6. Sliding Paper Cutter - metal structure - suitable for cutting photo, film, card and thin plastic	2,500.00	2,500.00			
<b>7</b>	30	pc	7. Certificate Frame - A4 size - blue frame - with stand	150.00	4,500.00			

8	1	pc	8. Certified True Copy Stamp - self-inking stamp -customizable	2,000.00	2,000.00			
9	1	pc	9. Date Stamp - self-inking stamp -customizable	2,000.00	2,000.00			
10	1	pc	10. Urgent Stamp - self-inking stamp -customizable	2,000.00	2,000.00			
11	1	pc	11. Received Stamp - self-inking stamp -customizable	2,000.00	2,000.00			
12	1	pc	12. Blue Stamp Ink - refill for self-inking stamp	750.00	750.00			
13	1	pc	13. Red Stamp Ink - refill for self-inking stamp	750.00	750.00			
14	1	pc	14. Purple Stamp Ink - refill for self-inking stamp	750.00	750.00			
15	4	pc	15. Collapsible Storage Box with Lid - 30 L - white - made of polpropylene	400.00	1,600.00			
16	4	pack	16. Brown Envelope - long - pack of 50's	350.00	1,400.00			
17	50	pc	17. Expanding Envelope - long - made of kraft paper - with elastic string	20.00	1,000.00			
18	2	pc	18. Puncher - white - 2-hole - 40-sheet capacity	600.00	1,200.00			
19	3	pc	19. Heavy-Duty Extension Cord -Universal -5 gang, with individual switches	1,500.00	4,500.00			
20	1	pack	20. Permanent Marker - fine black -fine red - pack of 12's	650.00	650.00			
21	3	pc	21. Packaging Tape - 48mmx13.7mm, clear	53.00	159.00			
22	3	pc	22. Double Sided Tape -30mmX30m	195.00	585.00			
23	6	pc	23. Multipurpose Scissors -17cm	150.00	900.00			

24	2	pc	24. Multifunctional Folding Cart, with pull rod Box material: PP Tire material: steel galvanized bracket + TPE tire + metal bearing Color: Off White  50L (2*climbing wheels, 2*swivel wheels, 8 wheels in total) 50 product weight: 4KG 50 product size: before folding: 38*3542~90cm (adjustable pull rod) After folding: 38*7.5*46.5cm	3,500.00	7,000.00			
25	2	pc	25. Wireless Presentation Remote & Laser Pointer - Windows®-based computer (Windows Vista, Windows 7, Windows 8, Windows 10 or later) - USB port - Wireless mini-receiver - 2 AAA batteries - Class 2 Laser - Carrying case	2,000.00	4,000.00			
			Delivery date: 7 or 15 days upon receipt of Purchase Order					
			Place of delivery: Quezon City					
			<b>Total Estimated Project Cost</b>		<b>80,444.00</b>			

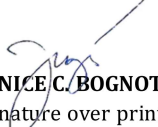
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**END-USER:** F. Torres Jr. **COMPONENT:** FISHCRRM 1.1

**PURPOSE:** Office Supplies for FISHCRRM 1.1 trainings

**IMPORTANT:** The Supplier/Bidder have carefully read and fully understood the terms and conditions, minimum requirements and agree to furnish and/or deliver in conformity with specifications any or said described above within the delivery period from receipt of Purchase Order.

The winning bidder MUST SIGN the original copy of Purchase Order at the NFRDI-Property Section at Upper Ground Floor, Fisheries Building Complex, BPI Compound, Brgy. Vasra, Visayas Avenue, Quezon City

  
**EUNICE C. BOGNOT**  
Signature over printed name  
Procurement Officer

**Name and signature of authorized representative:** \_\_\_\_\_  
**Date Accomplished:** \_\_\_\_\_  
**Registered Name of Company:** \_\_\_\_\_