



**Request for Quotation (RFQ)  
 World Bank (WB)**

Date: March 20, 2025  
 Solicitation No.: RFQ-WB-030  
 PRAS No.: PRAS-03-040

Sir/Madam:

The Government of the Republic of the Philippines has received a loan/grant from the World Bank towards the cost of the Philippine Fisheries and Coastal Resiliency (FishCoRe) project, and it intends to apply part of the proceeds of this loan to payment for the cost of the **Lease of venue including provision for food and accommodation: Training on Scientific Writing for FMA 6**

The National Fisheries Research and Development Institute - FishCoRe project, invites quotations for the goods described in Annex A. Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods described in Annex A. Also, furnish us with descriptive brochures, catalogues, and literatures.

Award shall be made on:  item  per lot  per package. Award shall be made to the lowest evaluated quotation that complies with the minimum technical specifications and other terms and conditions stated herein.

Please accomplish and submit this form together with Annex A to the Office of the NFRDI-BAC at the Upper Ground Floor, Fisheries Building Complex, BPI Compound, Brgy. Vasra, Visayas Avenue, Quezon City or email at [nfrdi.fishcoreproc@gmail.com](mailto:nfrdi.fishcoreproc@gmail.com) **on or before March 28, 2025 at 5:00PM.**

For clarifications, you may contact NFRDI-BAC at [nfrdi.fishcoreproc@gmail.com](mailto:nfrdi.fishcoreproc@gmail.com).

Very truly yours,

**PHILGEPS POSTED**

Date: March 20, 2025

**DR. JOSEPH CHRISTOPHER C. RAYOS**

Chairperson, Bids and Awards Committee

**Terms and Conditions:**

- Specifications here in provided are the minimum requirements of the NFRDI-FishCoRe. Hence a bidder must not offer lower specifications than required.
- Bidders/Suppliers may submit alternate offer provided that the NFRDI-BAC official canvass form shall be filled out with the offered brand/model (if applicable), unit price, and total price, signed properly, and attached together with the Bidder's/Supplier's own canvass form.
- For those who will submit in a sealed envelope, must put the following details on the face of the envelope:  
**TO: NFRDI-Bids and Awards Committee**  
 Upper Ground Floor, Fisheries Building Complex, BPI Compound, Brgy. Vasra, Visayas Avenue, Quezon City  
 \* Project Name  
 \* Your Company Name  
 \* Company Address & Contact no.  
 \* Request for Quotation No.  
 \* Date & Time of Deadline
- Quotation validity shall not be less than: **Thirty (30) days**
- Terms of Delivery: **April 8-11, 2025**
- Place of Delivery: **La Union**
- Terms of Payment: **within Thirty (30) days upon completion of delivery and submission of supporting**
- Liquidated Damages/Penalty: **(1/10) of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between unit cost and total cost, unit cost shall prevail
- 10. Mandatory Requirements for above Ph50,000.00 Estimated Project Cost (EPC):**  
a) Business/Mayor's Permit  
b) BIR Certificate of Registration  
c) Tax Clearance Certificate  
d) PhilGEPS Certificate of Registration/Printable PhilGEPS Membership Account with PhilGEPS Registration No.  
e) Notarized Affidavit of Undertaking (Download here: <https://bit.ly/NAoU2>)

Failure to attach mandatory requirements shall result to automatic disqualification of proposal

Note:

The following documentary requirements shall be required prior to payment:  
 Income Tax Return (ITR) or Certificate of No. Tax Liability in lieu of the ITR

PhilGEPS Posted

Canvasser

Registered Name of Company: \_\_\_\_\_

Tax Identification No.: \_\_\_\_\_

Company Address: \_\_\_\_\_

Contact No.: \_\_\_\_\_

Name of Authorized Representative: \_\_\_\_\_



**ANNEX A**

Item /Lot /Package	Qty	Unit	Purchaser's Specifications	Unit Cost	Total Cost	Bidder's Specifications <i>(Specify the brand and model, and indicate in each row of the specifications whether "comply" or "not comply" including the value / number of the specifications of the offered product)</i>	Unit Cost	Total Cost
<b>1</b>	<b>1</b>	lot	<b>Lease of venue including provision for food and accommodation: Training on Scientific Writing for FMA 6</b>	518,400.00	518,400.00			
			Venue (function hall)					
			Date: April 8-11, 2025 (subject to change) (3 nights and 4 days)					
			Place of Venue: La Union					
			Inclusions					
			Accommodation: (for 3 nights) (5) Single/Solo rooms (9) triple (all single beds) (10) quadro rooms (all single beds)					

		<p>Food: Day 1: -Managed buffet for lunch, and dinner (soup, dessert, beef, chicken, vegetables, rice, and fresh fruits) -PM snacks (sandwich/ bread/ pastries/ "kakanin"/noodles) Food: Day 2-3: -Managed buffet for breakfast, lunch, and dinner (soup, dessert, beef, chicken, vegetables, rice, and fresh fruits) -AM and PM snacks (sandwich/ bread/ pastries/ "kakanin"/noodles) Day 4: -Managed buffet for breakfast. and lunch (soup, dessert, beef, chicken, vegetables, rice, and fresh fruits) -AM snacks (sandwich/ bread/ pastries/ "kakanin"/noodles)</p> <p>Note: (72) total pax of participants</p>					
		<p>Venue: 1. Plenary room good for 72 pax 2. Free use of function room 3. Power supply and extension wires for laptops 4. High-speed functional wi-fi 5. Conference equipment and materials (LCD, wide screen, markers, flipcharts, laser presenters, etc.) 6. Audio-visual equipments 7. Free-flowing coffee 8. Parking area for at least ten (10) vehicles</p>					
		<b>Total Estimated Project Cost</b>			<b>518,400.00</b>		

**END-USER:** **COMPONENT :** MARLIN 2.2  
**PURPOSE:**  
**IMPORTANT:** The Supplier/Bidder have carefully read and fully understood the terms and conditions, minimum requirements and agree to furnish and/or deliver in conformity with specifications any or said described above within the delivery period from receipt of Purchase Order.

The winning bidder MUST SIGN the original copy of Purchase Order at the NFRDI-Property Section at Upper Ground Floor, Fisheries Building Complex, BPI Compound, Brgy. Vasra, Visayas Avenue, Quezon City

  
**EUNICE C. BOGNOT**  
Signature over printed name  
Procurement Officer

**Name and signature of authorized representative:** \_\_\_\_\_  
**Date Accomplished:** \_\_\_\_\_  
**Registered Name of Company:** \_\_\_\_\_