



Request for Quotation (RFQ)
World Bank (WB)

Date: March 28, 2025
 Solicitation No.: RFQ-WB-29
 PRAS No.: PRAS-03-039

Sir/Madam:

The Government of the Republic of the Philippines has received a loan/grant from the World Bank towards the cost of the Philippine Fisheries and Coastal Resiliency (FishCoRe) project, and it intends to apply part of the proceeds of this loan to payment for the cost of the **Provision of meals and accommodation for facilitators and participants during the conduct of Climate Risk Vulnerability Assessment (CRVA) Focus Group Discussion (FGD) in Pangasinan**


The National Fisheries Research and Development Institute - FishCoRe project, invites quotations for the goods described in Annex A. Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods described in Annex A. Also, furnish us with descriptive brochures, catalogues, and literatures.

Award shall be made on: [] item [✓] per lot [] per package. Award shall be made to the lowest evaluated quotation that complies with the minimum technical specifications and other terms and conditions stated herein.

Please accomplish and submit this form together with Annex A to the Office of the NFRDI-BAC at the Upper Ground Floor, Fisheries Building Complex, BPI Compound, Brgy. Vasra, Visayas Avenue, Quezon City or email at nfrdi.fishcoreproc@gmail.com **on or before April 4, 2025 at 5:00PM.**

For clarifications, you may contact NFRDI-BAC at nfrdi.fishcoreproc@gmail.com.

Very truly yours,


DR. JOSEPH CHRISTOPHER C. RAYOS
 Chairperson, Bids and Awards Committee

PHILGEPS POSTED

Date: March 28, 2025

Terms and Conditions:

- Specifications here in provided are the minimum requirements of the NFRDI-FishCoRe. Hence a bidder must not offer lower specifications than required.
- Bidders/Suppliers may submit alternate offer provided that the NFRDI-BAC official canvass form shall be filled out with the offered brand/model (if applicable), unit price, and total price, signed properly, and attached together with the Bidder's/Supplier's own canvass form.
- For those who will submit in a sealed envelope, must put the following details on the face of the envelope:
TO: NFRDI-Bids and Awards Committee
 Upper Ground Floor, Fisheries Building Complex, BPI Compound, Brgy. Vasra, Visayas Avenue, Quezon City
 * Project Name
 * Your Company Name
 * Company Address & Contact no.
 * Request for Quotation No.
 * Date & Time of Deadline
- Quotation validity shall not be less than: **Thirty (30) days**
- Terms of Delivery: **May 6-9, 2025 and May 13-16, 2025**
- Place of Delivery: **Alaminos, Anda, Bolinao, or Sual, Pangasinan**
- Terms of Payment: **within Thirty (30) days upon completion of delivery and submission of supporting**
- Liquidated Damages/Penalty: **(1/10) of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between unit cost and total cost, unit cost shall prevail
- Mandatory Requirements for above Ph50,000.00 Estimated Project Cost (EPC):**
a) Business/Mayor's Permit
b) BIR Certificate of Registration
c) Tax Clearance Certificate
d) PhilGEPS Certificate of Registration/Printable PhilGEPS Membership Account with PhilGEPS Registration No.
e) Notarized Affidavit of Undertaking (Download here: <https://bit.ly/NAoU2>)

Failure to attach mandatory requirements shall result to automatic disqualification of proposal

Note:

The following documentary requirements shall be required prior to payment:
 Income Tax Return (ITR) or Certificate of No. Tax Liability in lieu of the ITR

PhilGEPS Posted
 Canvasser

Registered Name of Company: _____
 Tax Identification No.: _____
 Company Address: _____
 Contact No.: _____
 Name of Authorized Representative: _____



ANNEX A

| Item /Lot /Package | Qty | Unit | Purchaser's Specifications | Unit Cost | Total Cost | Bidder's Specifications | Unit Cost | Total Cost |
|--------------------|-----|------|--|------------|-------------------|---|-----------|------------|
| | | | | | | <i>(Specify the brand and model, and indicate in each row of the specifications whether "comply" or "not comply" including the value / number of the specifications of the offered product)</i> | | |
| 1 | 1 | lot | Provision of meals and accommodation for facilitators and participants during the conduct of Climate Risk Vulnerability Assessment (CRVA) Focus Group Discussion (FGD) in Pangasinan for 4 days with the following requirements: (please see attached file for the breakdown) | 432,000.00 | 432,000.00 | | | |
| | | | Full board accommodation for 60 pax for 3 nights | | | | | |
| | | | (30) Twin Sharing room with separate beds | | | | | |
| | | | Full board meals inclusion for 60 pax | | | | | |
| | | | Day 1: Lunch (pinoy meal buffet:rice, 3 viands fish/chicken/meat, soup, fresh fruits, dessert, drinks), PM snacks with drinks, Dinner (pinoy meal buffet:rice, 3 viands fish/chicken/meat, soup, dessert, drinks) | | | | | |
| | | | Day 2-3: Breakfast (free set of breakfast), AM snacks with drinks, Lunch (pinoy meal buffet:rice, 3 viands fish/ chicken/meat, soup, fresh fruits, dessert, drinks), PM snacks with drinks, Dinner (pinoy meal buffet:rice, 3 viands fish/chicken/meat, soup, dessert, drinks) | | | | | |
| | | | Day 4: Breakfast (free set of breakfast), AM snacks with drinks | | | | | |
| | | | Other inclusions | | | | | |

| | | | | | | | |
|---|---|-----|--|------------|-------------------|--|--|
| | | | Use of fully air-conditioned function room, power supply and extension wires, equipped with basic sound system with 3 microphones, projection screen, projector, whiteboard with marker, tables and chairs (for 60 pax) | | | | |
| | | | Free flowing coffee and provision of teas | | | | |
| | | | 10 hours use of function room for 4 days | | | | |
| | | | Free use of high speed internet/ Wi-Fi | | | | |
| | | | Technical service: On-call | | | | |
| | | | Free welcome streamer | | | | |
| | | | Free use of printer | | | | |
| | | | Free use of indoor sports facilities and outdoor sports facilities from 6:00AM to 6:00PM | | | | |
| | | | Medical service: On-call nurse | | | | |
| | | | Free shuttle service for the participants (from one pick-up point to the hotel) | | | | |
| | | | Adequate guarded parking space for at least 3 vehicles | | | | |
| | | | | | | | |
| 2 | 1 | lot | Provision of meals and accommodation for data collectors and survey participants during the conduct of Cost-Benefit Analysis (CBA) Survey for Climate Risk Vulnerability Assessment (CRVA) in Pangasinan for 4 days with the following requirements: (please see attached file for the breakdown) | 218,250.00 | 218,250.00 | | |
| | | | For data collectors: | | | | |
| | | | Full board accommodation for 10 pax for 3 nights | | | | |
| | | | (5) Twin Sharing room with separate beds | | | | |
| | | | Full board meals inclusion for 10 pax | | | | |
| | | | Day 1: Dinner (pinoy meal buffet:rice, 3 viands fish/chicken/meat, soup, dessert, drinks) | | | | |
| | | | Day 2 to 3: Breakfast (free set of packed breakfast), Dinner (pinoy meal buffet:rice, 3 viands fish/chicken/meat, soup, dessert, drinks) | | | | |
| | | | Day 4: Breakfast (free set of packed breakfast) | | | | |
| | | | | | | | |
| | | | Other inclusions | | | | |
| | | | Free use of high speed internet/ Wi-Fi | | | | |
| | | | Free use of printer | | | | |

| | | | | | | | | |
|--|--|--|---|--|--|-------------------|--|--|
| | | | Free use of indoor sports facilities and outdoor sports facilities from 6:00AM to 6:00PM | | | | | |
| | | | Medical service: On-call nurse | | | | | |
| | | | Free shuttle service for the participants (from one pick-up point to the hotel) | | | | | |
| | | | Adequate guarded parking space for at least 3 vehicles | | | | | |
| | | | For survey participants: | | | | | |
| | | | Meals of 75 pax for 3 days | | | | | |
| | | | Day 1: No packed meals (meals for data collectors only) | | | | | |
| | | | Day 2 to 3: Packed breakfast with drinks and fruits, Packed AM snacks with drinks, Packed lunch with drinks and dessert, Packed PM snacks with drinks | | | | | |
| | | | Day 4: Packed breakfast with drinks and fruits | | | | | |
| | | | With eco-friendly utensils (fork and spoon) | | | | | |
| | | | Note: | | | | | |
| | | | FGD Date: May 6-9, 2025 | | | | | |
| | | | Survey Date: May 13-16, 2025 | | | | | |
| | | | Delivery area: either Alaminos, Anda, Bolinao, or Sual, Pangasinan | | | | | |
| | | | *Areas and dates are subject to change; the end-user will inform at least one week prior to the dates of the activities | | | | | |
| | | | | | | | | |
| | | | Total Estimated Project Cost | | | 650,250.00 | | |

END-USER: J. Rayos **COMPONENT:** MARLIN 2.2

PURPOSE: for official use of facilitators and participants in the conduct of CRVA Focus Group Discussion and CRVA CBA Survey in Batangas

IMPORTANT: The Supplier/Bidder have carefully read and fully understood the terms and conditions, minimum requirements and agree to furnish and/or deliver in conformity with specifications any or said described above within the delivery period from receipt of Purchase Order.

The winning bidder MUST SIGN the original copy of Purchase Order at the NFRDI-Property Section at Upper Ground Floor, Fisheries Building Complex, BPI Compound, Brgy. Vasra, Visayas Avenue, Quezon City


EUNICE C. BOGNOT

Name and signature of authorized representative: _____

Signature over printed name
Procurement Officer

Date Accomplished:
Registered Name of Company:

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AF F I D A V I T O F U N D E R T A K I N G

I, _____ [Name of Affiant], of legal age, _____ [Civil Status],
_____ [Nationality], and residing at _____ [Address of Affiant],
after having been duly sworn in accordance with law, do hereby depose and state that:

1. Select one, delete the other:

If a sole proprietorship: I am the sole proprietor or authorized representative of _____ [Name of Bidder] with office address at _____ [address of Bidder];

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of _____ [Name of Bidder] with office address at _____ [address of Bidder];

2. Select one, delete the other:

If a sole proprietorship: As the owner and sole proprietor, or authorized representative of _____ [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing Purchase Order/Contract for

[Title of the Procurement Requirement] of the **National Fisheries Research and Development Institute - Fisheries and Coastal Resiliency project (FishCoRe)**, as shown in the attached duly notarized Special Power of Attorney;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for _____ [Name of the Project] of the **National Fisheries Research and Development Institute - Fisheries and Coastal Resiliency project (FishCoRe)**, as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. _____ [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. _____ [Name of Bidder] is up to date with its filing requirements, has paid all fees and penalties due and payable under the provisions of the law;
5. _____ [Name of Bidder] is in continuous unbroken existence since its company registration, and no action is currently being taken by the (DTI/SEC/CDA) to strike the company off the register or to dissolve it as defunct;
6. As far as the (DTI/SEC/CDA) is aware, the company is not in liquidation or subject to an administration order, no receiver or manager of the company's property has been appointed;
7. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

8. _____ *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
9. _____ *[Name of Bidder]* complies with existing labor laws and standards; and
10. _____ *[Name of Bidder]* is aware of the following responsibilities as a Bidder:
 - a) Carefully examined all of the Request for Quotation and Technical Specifications;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Purchase Order/Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the

[Title of the Procurement Requirement].

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20___ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this _____ day of _____ *[month]* _____ *[year]* at _____ *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her

_____ *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. ___ and _____ his/her Community Tax Certificate No. _ issued on ___ at _____.

Witness my hand and seal this ___ day of _____ *[month]* _____ *[year]*.

NAME OF NOTARY PUBLIC
 Serial No. of Commission _____
 Notary Public for _____ until _____
 Roll of Attorneys No. _____
 PTR No. _____ *[date issued]*, *[place issued]*
 IBP No. _____ *[date issued]*, *[place issued]*

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 Series of _