



**Request for Quotation (RFQ)  
World Bank (WB)**

Date: March 5, 2025

Solicitation No.: RFQ-WB-016

PRAS No.: PRAS-03-026

Sir/Madam:

The Government of the Republic of the Philippines has received a loan/grant from the World Bank towards the cost of the Philippine Fisheries and Coastal Resiliency (FishCoRe) project, and it intends to apply part of the proceeds of this loan to payment for the cost of the **Provision of meals and accommodation for facilitators and participants during the conduct of Climate Risk Vulnerability Assessment (CRVA) Focus Group Discussion (FGD) and Cost-Benefit Analysis (CBA) Survey in Zambales**

The National Fisheries Research and Development Institute - FishCoRe project, invites quotations for the goods described in Annex A. Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods described in Annex A. Also, furnish us with descriptive brochures, catalogues, and literatures.

Award shall be made on: [ ] item [✓] per lot [ ] per package. Award shall be made to the lowest evaluated quotation that complies with the minimum technical specifications and other terms and conditions stated herein.

Please accomplish and submit this form together with Annex A to the Office of the NFRDI-BAC at the Upper Ground Floor, Fisheries Building Complex, BPI Compound, Brgy. Vasra, Visayas Avenue, Quezon City or email at [nfrdi.fishcoreproc@gmail.com](mailto:nfrdi.fishcoreproc@gmail.com) **on or before March 13, 2025 at 5:00PM.**

For clarifications, you may contact NFRDI-BAC at [nfrdi.fishcoreproc@gmail.com](mailto:nfrdi.fishcoreproc@gmail.com).

Very truly yours,

**PHILGEPSS POSTED**

Date: March 5, 2025

  
**DR. JOSEPH CHRISTOPHER C. RAYOS**  
Chairperson, Bids and Awards Committee

**Terms and Conditions:**

- Specifications here in provided are the minimum requirements of the NFRDI-FishCoRe. Hence a bidder must not offer lower specifications than required.
- Bidders/Suppliers may submit alternate offer provided that the NFRDI-BAC official canvass form shall be filled out with the offered brand/model (if applicable), unit price, and total price, signed properly, and attached together with the Bidder's/Supplier's own canvass form.
- For those who will submit in a sealed envelope, must put the following details on the face of the envelope:  
**TO: NFRDI-Bids and Awards Committee**  
Upper Ground Floor, Fisheries Building Complex, BPI Compound, Brgy. Vasra, Visayas Avenue, Quezon City  
\* Project Name  
\* Your Company Name  
\* Company Address & Contact no.  
\* Request for Quotation No.  
\* Date & Time of Deadline
- Quotation validity shall not be less than: **Thirty (30) days**  
**FGD: March 17-21, 2025**  
**CBA: April 8-11, 2025**
- Terms of Delivery: \_\_\_\_\_
- Place of Delivery: **either Masinloc or Palauig, Zambales**
- Terms of Payment: **within Thirty (30) days upon completion of delivery and submission of supporting**
- Liquidated Damages/Penalty: **(1/10) of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between unit cost and total cost, unit cost shall prevail
- Mandatory Requirements for above Ph50,000.00 Estimated Project Cost (EPC):**
  - Business/Mayor's Permit
  - BIR Certificate of Registration
  - Tax Clearance Certificate
  - PhilGEPSS Certificate of Registration/Printable PhilGEPSS Membership Account with PhilGEPSS Registration No.
  - Notarized Affidavit of Undertaking (Download here: <https://bit.ly/NAoU2>)

Failure to attach mandatory requirements shall result to automatic disqualification of proposal

Note:

The following documentary requirements shall be required prior to payment:  
Income Tax Return (ITR) or Certificate of No. Tax Liability in lieu of the ITR

PhilGEPSS Posted

Canvasser

Registered Name of Company: \_\_\_\_\_

Tax Identification No.: \_\_\_\_\_

Company Address: \_\_\_\_\_

Contact No.: \_\_\_\_\_

Name of Authorized Representative: \_\_\_\_\_



**ANNEX A**

Item /Lot /Package	Qty	Unit	Purchaser's Specifications	Unit Cost	Total Cost	<b>Bidder's Specifications</b> <i>(Specify the brand and model, and indicate in each row of the specifications whether "comply" or "not comply" including the value / number of the specifications of the offered product)</i>	Unit Cost	Total Cost
<b>1</b>	1	lot	<b>Provision of meals and accommodation for facilitators and participants during the conduct of Climate Risk Vulnerability Assessment (CRVA) Focus Group Discussion (FGD) in Zambales for 5 days with the following requirements:</b> (please see attached file for the breakdown)	432,000.00	432,000.00			
			<b>Full board accommodation for 45 pax for 4 nights</b>					
			(1) Single Room					
			(2) Twin Sharing room with separate beds					
			<b>Full board meals inclusion for 45 pax</b>					
			Day 1:					
			PM snacks with drinks, Dinner (pinoy meal buffet:rice, 3 viands fish/chicken/meat, soup, dessert, drinks)					
			Day 2-4:					
			Breakfast (free set of breakfast), AM snacks with drinks, Lunch (pinoy meal buffet:rice, 3 viands fish/chicken/meat, soup, fresh fruits, dessert, drinks), PM snacks with drinks, Dinner (pinoy meal buffet:rice, 3 viands fish/chicken/meat, soup, dessert, drinks)					
			Day 5:					
			Breakfast (free set of breakfast), AM snacks with drinks					
			<b>Other inclusions</b>					

			Use of fully air-conditioned function room, power supply and extension wires, equipped with basic sound system with 3 microphones, projection screen, projector, whiteboard with marker, tables and chairs (for 45 pax)					
			Free flowing coffee and provision of teas					
			10 hours use of function room for 5 days					
			Free use of high speed internet/ Wi-Fi					
			Technical service: On-call					
			Free welcome streamer					
			Free use of printer					
			Free use of indoor sports facilities and outdoor sports facilities from 6:00AM to 6:00PM					
			Medical service: On-call nurse					
			Free shuttle service for the participants (from one pick-up point to the hotel)					
			Adequate guarded parking space for at least 3 vehicles					
2	1	lot	<b>Provision of meals and accommodation for data collectors and survey participants during the conduct of Cost-Benefit Analysis (CBA) Survey for Climate Risk Vulnerability Assessment (CRVA) in Zambales for 4 days with the following requirements: (please see attached file for the breakdown)</b>	218,250.00	218,250.00			
			<b>For data collectors:</b>					
			Full board accommodation for 10 pax for 3 nights (5) Twin Sharing room with separate beds					
			<b>Full board meals inclusion for 10 pax</b>					
			Day 1:					
			Dinner (pinoy meal buffet:rice, 3 viands fish/chicken/meat, soup, dessert, drinks)					
			Day 2 to 3:					
			Breakfast (free set of packed breakfast), Dinner (pinoy meal buffet:rice, 3 viands fish/chicken/meat, soup, dessert, drinks)					
			Day 4:					
			Breakfast (free set of packed breakfast)					
			<b>Other inclusions:</b>					
			Free use of high speed internet/ Wi-Fi					
			Free use of printer					
			Free use of indoor sports facilities and outdoor sports facilities from 6:00AM to 6:00PM					
			Medical service: On-call nurse					

			Free shuttle service for the participants (from one pick-up point to the hotel)				
			Adequate guarded parking space for at least 3				
			<b>For survey participants:</b>				
			Meals of 75 pax for 3 days				
			Day 1:				
			No packed meals (meals for data collectors only)				
			Day 2 to 3:				
			Packed breakfast with drinks and fruits,				
			Packed AM snacks with drinks, Packed lunch with drinks and dessert, Packed PM snacks with drinks				
			Day 4: Packed breakfast with drinks and fruits				
			With eco-friendly utensils (fork and spoon)				
			<b>Note:</b>				
			<b>FGD Date: March 17-21, 2025</b>				
			<b>Survey Date: April 8-11, 2025</b>				
			<b>Delivery area: either Masinloc or Palauig,</b>				
			*Areas and dates are subject to change; the end-user will inform at least one week prior to the dates of the activities				
			<b>Total Estimated Project Cost</b>		<b>650,250.00</b>		

**END-USER:** **COMPONENT:** MARLIN 2.2  
**PURPOSE:** for official use of facilitators and participants in the conduct of CRVA Focus Group Discussion and CRVA CBA Survey in Zambales  
**IMPORTANT:** The Supplier/Bidder have carefully read and fully understood the terms and conditions, minimum requirements and agree to furnish and/or deliver in conformity with specifications any or said described above within the delivery period from receipt of Purchase Order.

The winning bidder MUST SIGN the original copy of Purchase Order at the NFRDI-Property Section at Upper Ground Floor, Fisheries Building Complex, BPI Compound, Brgy. Vasra, Visayas Avenue, Quezon City

  
**EUNICE C. BOGNOT**  
Signature over printed name  
Procurement Officer

**Name and signature of authorized representative:** \_\_\_\_\_  
**Date Accomplished:** \_\_\_\_\_  
**Registered Name of Company:** \_\_\_\_\_