

NOTICE OF JOB VACANCY

| Position Title | Item No. | Salary Grade | Monthly Salary | Qualification Standards | | | | Place of Assignment |
|-------------------------------|----------------------|--------------|----------------|---------------------------------------|---------------|---------------|--|---|
| | | | | Education | Training | Experience | Eligibility | |
| Science Research Specialist I | NFRDIB-SRAS1-10-2019 | 13 | PHP 31,320.00 | Bachelor's degree relevant to the job | None required | None required | Career Service Professional / Second Level Eligibility | Aquaculture Research and Development Division-Genetics and Breeding Section |

Job Description

- Participates and assists in the implementation of studies on improved techniques/protocol to increase quality of parental broodstock and seed quality through genetics, biotechnology, and other interventions;
- Assists in the collection, analysis and interpretation of data;
- Assists in the preparation of technical reports and papers for publication; and
- Performs other related functions as may be assigned from time to time by the immediate supervisor.

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **April 15, 2024**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license;
4. Photocopy of Transcript of Records; and
5. Certificate of Good Moral Character.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DR. LILIAN C. GARCIA, CESO V

Executive Director

101 Corporate Bldg., Mother Ignacia Avenue, Quezon City

careers@nfrdi.da.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.



NOTICE OF JOB VACANCY

| Position Title | Item No. | Salary Grade | Monthly Salary | Qualification Standards | | | | Place of Assignment |
|--------------------------|---------------------|--------------|----------------|---------------------------------------|---------------|---------------|--|--|
| | | | | Education | Training | Experience | Eligibility | |
| Administrative Officer I | NFRDIB-ADOF1-2-2023 | 10 | PHP 23,176.00 | Bachelor's degree relevant to the job | None required | None required | Career Service Professional / Second Level Eligibility | Finance and Administrative Division-Procurement Management Section |

Job Description

- Monitors compliance with the terms and conditions of the procurement contract;
- Coordinates with the end users for the acceptance of goods and services;
- Coordinates with the Finance sections for payment of contracts; and
- Initiates review and assessment of performance and recommends sanctions to the Head of the Procuring Entity, through the BAC, against erring suppliers, contractors and consultants, including the forfeiture of performance security and blacklisting; and
- Performs other tasks as may be assigned by the immediate supervisor.

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **April 15, 2024**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license;
4. Photocopy of Transcript of Records; and
5. Certificate of Good Moral Character.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DR. LILIAN C. GARCIA, CESO V

Executive Director

101 Corporate Bldg., Mother Ignacia Avenue, Quezon City

careers@nfrdi.da.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

